



OLIVE GROVE CHARTER SCHOOLS, INC.

BOARD OF DIRECTORS

REGULAR MEETING MINUTES

Thursday, September 14, 2023, 4:00 pm (Pacific Time)

MINUTES

1. **CALL TO ORDER** Deb Willems called the meeting of the Olive Grove Charter Schools, Inc. Board of Directors to order at 4:01pm.
2. **ROLL CALL**

Deb Willems, Board Chair	present
Terry Dickinson	present
Hank Gallina	present
Jackie Heidt	present
3. **APPROVAL OF AGENDA**

MOTION: Deb Willems moved to approve the agenda as presented.

SECONDED: Terry Dickinson

DISCUSSION: None

APPROVED by a vote of 4-0

Deb Willems (Y) Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)
4. **PUBLIC COMMENT**

None
5. **APPROVAL OF CONSENT AGENDA**

MOTION: Deb Willems moved to approve the consent agenda as presented, which included the minutes from the Board meeting on August 16, 2023 and the check registers for the month of July and August.

SECONDED: Hank Gallina

DISCUSSION: None

APPROVED by a vote of 4-0

Deb Willems (Y) Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)
6. **REPORTS/ TRAININGS/ PRESENTATIONS**
 - A. Reports
 - i. Executive Director's Report

Meg Rydman reported that things are rolling right along. She relayed messages of gratitude & thanks from staff members for the learning recovery stipend. She reported current enrollment as follows:

As of 9/14/23, OGCS has 361 students.

 - 41 are elementary (TK-5),
 - 51 are middle school (6-8) and
 - 269 are high school (9-12).

- There are 73 sped and 26 EL/2 tbd students across the schools.
Current capacity is 392; with a new teacher starting Monday, capacity will rise to 416.
Enrollment continues to fluctuate. There are currently 32 students with pending enrollment paperwork. We are actively recruiting for our Orcutt/SM center to bring in more students from the waitlist.

ii. Board Members' Reports
None

iii. Financial Report
None

B. Presentations

- i. School Performance Data - Overview of Spring 2023 Assessment Results
Meg Rydman provided the Board with an overview of the results from the spring 2023 administration of the state tests.

C. Trainings
None

7. CLOSED SESSION

The Board entered closed session at 4:30pm.

- Conference with Legal Counsel - Existing Litigation
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)
Name of case: OAH Case No. 2023070437

RETURN TO OPEN SESSION

The Board returned to open session at 4:49pm.

ROLL CALL

Deb Willems, Board Chair	present
Terry Dickinson	present
Hank Gallina	present
Jackie Heidt	present

8. REPORT ACTION FROM CLOSED SESSION

Deb Willems reported that no action was taken.

9. ACTION ITEMS

A. Approval of 2022-23 Unaudited Actuals for each of the Olive Grove Charter Schools

MOTION: Deb Willems moved to approve the 2022-23 unaudited actuals for each of the four Olive Grove schools.

SECONDED: Jackie Heidt

DISCUSSION: Kristin Nowak provided our summary position, she explained fund transfers made to maintain reserve requirements as well as the funding determination results, and then she provided individual results for each charter. These reports will be submitted to our authorizer, as required by Ed Code.

APPROVED by a vote of 4-0

Deb Willems (Y) Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

B. Education Protection Act

i. Approval of 2023-24 EPA Resolution

MOTION: Deb Willems moved to approve the 2023-24 EPA Resolution.

SECONDED: Hank Gallina

DISCUSSION: Brian Lara (CSMC) explained that the law requires that the use of EPA funds be determined by the governing board at an open public meeting. There are no statutory requirements on how EPA funds should be allocated and each LEA decides locally how to best allocate funds.

APPROVED by a vote of 4-0

Deb Willems (Y) Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

ii. Report out of Fiscal Year 2023 EPA Expenditures

We are required to report how much money was received from the EPA and how that money was spent. This information will also be posted to our website. This is an informational item, so no action was necessary.

C. Approval of Compliance Monitoring and Certifications of Governing Board Compliance Review for each of the Olive Grove Charter Schools (SBE Annual Assurances)

MOTION: Deb Willems moved to approve the Compliance Monitoring and Certifications of Governing Board Compliance Review for each of the Olive Grove Charter Schools.

SECONDED: Jackie Heidt

DISCUSSION: Meg Rydman explained that this review and certification is required annually by the State Board of Education, the schools' authorizer, to certify compliance. All four of the Olive Grove Charter Schools meet all compliance requirements.

APPROVED by a vote of 4-0

Deb Willems (Y) Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

D. Approval of purchase of MacBook Pro laptops for staff use, not to exceed \$35,000

MOTION: Deb Willems moved to approve the purchase of MacBook Pro laptops for staff, not to exceed \$35,000..

SECONDED: Jackie Heidt

DISCUSSION: Approval of this purchase will provide replacement devices to all staff who still have older devices. The purchase price for the devices themselves is just under \$30,000, but there will likely be some additional costs to get them up and running, possibly including peripherals and/or IT costs. Proceeds from the sale of the Honda Pilots will be used for this purchase. There was some discussion about what qualifies as an aged out device.

APPROVED by a vote of 4-0

Deb Willems (Y) Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

10. DISCUSSION/INFORMATIONAL ITEMS

A. Meg Rydman reported that the 2022-23 Local Indicators were submitted via the CDE's portal for reporting on the California School Dashboard, as required by September 29, 2023. These same Local Indicators were presented to the Board at the June 15, 2023 meeting.

B. Board Business

The November meeting will be the annual organizational meeting, where officers are elected and training is provided. Those attending the meeting can expect the November meeting to run about a half hour longer than usual.

- C. New Business/Future Agenda Items
None

11. NEXT MEETING DATE

- November 16, 2023, 4:00pm

12. ADJOURNMENT

The meeting was adjourned at 5:13pm.