



OLIVE GROVE CHARTER SCHOOLS, INC.

BOARD OF DIRECTORS

REGULAR MEETING AGENDA

Thursday, November 16, 2023, 4:00 pm (Pacific Time)

820 N. H St., Lompoc, CA 93436

5200 Clapboard Creek Dr., Jacksonville, FL 32226

Public access in person at the above locations or at any OGCS learning center or via telephone

Dial phone number: 484-469-5566, Enter PIN: 716 231 706#

AGENDA

1. CALL TO ORDER

2. ROLL CALL

Deb Willems, Board Chair _____
Terry Dickinson _____
Hank Gallina _____
Jackie Heidt _____

3. APPROVAL OF AGENDA

The Board will take action to approve the agenda as presented/amended.

4. PUBLIC COMMENT

Public comment may be made on non-agenda or agenda items. The total time for this purpose shall not exceed thirty (30) minutes, with no more than fifteen (15) minutes allotted to comments on non-agenda items and no more than fifteen (15) minutes allotted to comments on agenda items. The Board is prohibited from taking action on any item that is not part of the published agenda.

Public comments may be made verbally (in person by submitting a speaker form before the start of the meeting; remotely by phone by indicating a wish to make public comment) OR they may be submitted in writing via email to mrydman@olivegrovecharter.org before the start of the meeting. Written public comments should be limited to 500 words. Comments submitted by email will be read aloud by the secretary, a Board Member, or their designee in the order in which they were received. Any written comments that exceed the total limit will be included as part of the record but not read during the meeting.

5. APPROVAL OF CONSENT AGENDA

These agenda items compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

- A. Approval of Minutes - Minutes of Regular Board Meeting, September 14, 2023
- B. Approval of Check Register - September and October

6. REPORTS/ TRAININGS/ PRESENTATIONS

- A. Reports

- i. Executive Director's Report
- ii. Board Members' Reports
- iii. Financial Report *through September*

B. Presentations

- i. Santa Barbara Learning Center -*Presented by Lea Lippincott, Teaching & Learning Support*

C. Trainings

- i. Annual Board Training - Brown Act & Conflict of Interest -*Presented by Kristin Nowak, CSMC*

7. ACTION ITEMS

- A. Approval of "OGCS Inc. Policy for Administration of Medications, Emergencies, Opioid Antagonist Administration, and Head Lice"

In the interest of student health and safety, it is a good practice to require the administration of medications in accordance with the requirements of the Education Code and the promulgating regulations. This policy is drafted in accordance with these requirements. This policy addresses medical emergencies, and the administration of general medications, epinephrine auto injectors, and opioid antagonists.

- B. Approval of 3rd Amendment to lease for Lompoc facility

The term of the current lease expires on November 30, 2023. This amendment extends the lease for Lompoc learning center until July 31, 2026, to match the term of the charter. Monthly base rent for the first year will be \$4,811.11, and it will increase by 4% on December 1 of each year thereafter.

- C. Discussion of and approval to move forward with lease renewal for Orcutt/Santa Maria facility

The building is under new ownership, and current negotiations will increase the total rent from \$13,428 to \$19,227 per month. The anticipated annual increase will be minimum 2% and maximum 3% depending on the consumer price index (CPI).

- A. Annual Board Organizational Items

- i. Election of Chairperson of the Olive Grove Charter Schools, Inc. Board of Directors
- ii. Election of Officers of the Olive Grove Charter Schools, Inc. Corporation

8. DISCUSSION/INFORMATIONAL ITEMS

- A. Board Business
- B. New Business/Future Agenda Items
 - i. 2023-24 Board Meeting Dates and Major Agenda Items

9. NEXT MEETING DATE

- December 14, 2023, 4:00pm

10. ADJOURNMENT

In compliance with the Americans with Disabilities Act ("ADA") and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the District Office.

Olive Grove Charter School Mission Statement

Olive Grove Produces IDEAL Students:

I = Informed Critical Thinkers

D = Dedicated and Responsible Citizens

E = Effective Communicators

A = Able Technology Users

L = Learners, Motivated and Self-Directed

The mission of the Olive Grove Charter School is to plan, monitor, and assist in the education of students K-12 in a home or blended school learning environment enabling them to speak, read, write, use technology, and calculate effectively to become self-motivated, competent, and life-long learners. The Olive Grove Charter School will provide students with the necessary resources to achieve success and meet state standards in core academic subjects appropriate to their level. Additionally, students will become career/college ready upon completion of the program. This will be achieved in a collaborative effort with parents as primary deliverers of the educational program, certificated teachers and the community.

Olive Grove Charter School Vision and Purpose

We the Community and Staff of Olive Grove Charter School Believe:

- *Every student can learn and be successful.*
- *Every student can benefit from participating in a balanced curriculum of academics, technological application, arts, and physical education.*
- *Education is a shared responsibility requiring the active collaboration of all stakeholders.*
- *A successful learning environment is dependent upon respect, integrity, and equity.*
- *A safe and clean environment is essential for effective learning.*
- *Continuous fiscal solvency is critical to the success of the school.*