



OLIVE GROVE CHARTER SCHOOLS, INC.

BOARD OF DIRECTORS

REGULAR MEETING AGENDA

Thursday, December 14, 2023, 4:00 pm (Pacific Time)

820 N. H St., Lompoc, CA 93436

5200 Clapboard Creek Dr., Jacksonville, FL 32226

*Public access in person at the above locations or at any OGCS learning center or via telephone*

Dial phone number: 484-469-5566, Enter PIN: 716 231 706#

## AGENDA

### 1. CALL TO ORDER

### 2. ROLL CALL

Deb Willems, Board Chair \_\_\_\_\_  
Terry Dickinson \_\_\_\_\_  
Hank Gallina \_\_\_\_\_  
Jackie Heidt \_\_\_\_\_

### 3. APPROVAL OF AGENDA

*The Board will take action to approve the agenda as presented/amended.*

### 4. PUBLIC COMMENT

*Public comment may be made on non-agenda or agenda items. The total time for this purpose shall not exceed thirty (30) minutes, with no more than fifteen (15) minutes allotted to comments on non-agenda items and no more than fifteen (15) minutes allotted to comments on agenda items. The Board is prohibited from taking action on any item that is not part of the published agenda.*

*Public comments may be made verbally (in person by submitting a speaker form before the start of the meeting; remotely by phone by indicating a wish to make public comment) OR they may be submitted in writing via email to [mrydman@olivegrovecharter.org](mailto:mrydman@olivegrovecharter.org) before the start of the meeting. Written public comments should be limited to 500 words. Comments submitted by email will be read aloud by the secretary, a Board Member, or their designee in the order in which they were received. Any written comments that exceed the total limit will be included as part of the record but not read during the meeting.*

### 5. APPROVAL OF CONSENT AGENDA

*These agenda items compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.*

**A. Approval of Minutes** - Minutes of Regular Board Meeting, November 16, 2023

**B. Approval of Check Register** - November

### 6. REPORTS/ TRAININGS/ PRESENTATIONS

**A. Reports**

- i. Executive Director's Report
- ii. Board Members' Reports
- iii. Financial Report *through October*

**B. Presentations**

- i. FlexPoint Implementation Update -*Presented by Lea Lippincott, Teaching & Learning Support*

**C. Trainings**

- i. California School Dashboard Refresher

**7. ACTION ITEMS**

**A. Acceptance of 2022-2023 Audit Report for Olive Grove Charter Schools, Inc.**

*California Education Code (EC) Section 47605(l) requires charter schools to conduct an annual independent financial audit in a manner which shall employ generally accepted accounting principles. Additionally, EC Section 47605(m) indicates that charter schools are required to transmit a copy of their annual independent financial audit report for the preceding fiscal year to their chartering authority, the State Controller, and their county superintendent of schools by December 15th. The annual audit must be presented to and accepted by the Charter School's Governing Board prior to transmission.*

*OGCS, Inc. secured the services of the accounting firm CWDL to conduct its 2022-2023 audit. There were no findings.*

**B. Approval of FY23/24 Revised Operating Budgets**

*The OGCS operating budgets were reviewed and revised to align with current enrollment, revenue, and expenditure expectations and in order to prepare for submission of the first interim reports.*

- i. Revised Budget - Olive Grove Charter-Buellton
- ii. Revised Budget - Olive Grove Charter-Lompoc
- iii. Revised Budget - Olive Grove Charter-Santa Barbara
- iv. Revised Budget - Olive Grove Charter-Orcutt/Santa Maria

**C. Approval of FY23/24 First Interim Reports**

*California Education Code (EC) Section 47604.33 and the MOU between the State Board of Education (SBE) and the SBE-authorized charter school, the charter school must submit the first interim report by December 15 of the current fiscal year. The first interim report submission includes changes to the approved preliminary budget through October 31 of current fiscal year.*

- i. First Interim Report - Olive Grove Charter-Buellton
- ii. First Interim Report - Olive Grove Charter-Lompoc
- iii. First Interim Report - Olive Grove Charter-Santa Barbara
- iv. First Interim Report - Olive Grove Charter-Orcutt/Santa Maria

**D. Approval of the purchase of 104 Chromebooks for student use**

*OGCS provides a Chromebook to each student for their use during the school year. This purchase is necessary to replace Chromebooks lost or damaged over the course of the last school year. The purchase will be made using proceeds from the sale of the Honda Pilots (PCSGP).*

**E. Approval of revision to Sick Leave section in the OGCS, Inc. Employee Handbook (pages 35-36)**

*Senate Bill (SB) 616, signed into law in October, increases the amount of paid sick leave employers are required to provide to California employees. Effective January 1, 2024, employers are required to provide a minimum of 40*

*hours (equivalent to five days) of paid sick leave annually to employees who work more than 30 days within a 12-month period, which is an increase from the previous 24-hour (equivalent to three days) requirement. This revision brings OGCS, Inc.'s sick leave practice and Employee Handbook into compliance with the law.*

**A. Annual Board Organizational Items**

- i. Election of Officers of the Olive Grove Charter Schools, Inc. Corporation

**8. CLOSED SESSION**

Confidential Student Enrollment Matter – Consideration of potential enrollment of a student expelled from another school district or charter school, Case No.: 030-1214

**9. DISCUSSION/INFORMATIONAL ITEMS**

**A. Board Business**

**B. New Business/Future Agenda Items**

- i. 2023-24 Board Meeting Dates and Major Agenda Items

**10. NEXT MEETING DATE**

- January 11, 2024, 4:00pm

**11. ADJOURNMENT**

***In compliance with the Americans with Disabilities Act ("ADA") and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the District Office.***

*Olive Grove Charter School Mission Statement*

*Olive Grove Produces IDEAL Students:*

*I = Informed Critical Thinkers*

*D = Dedicated and Responsible Citizens*

*E = Effective Communicators*

*A = Able Technology Users*

*L = Learners, Motivated and Self-Directed*

*The mission of the Olive Grove Charter School is to plan, monitor, and assist in the education of students K-12 in a home or blended school learning environment enabling them to speak, read, write, use technology, and calculate effectively to become self-motivated, competent, and life-long learners. The Olive Grove Charter School will provide students with the necessary resources to achieve success and meet state standards in core academic subjects appropriate to their level. Additionally, students will become career/college ready upon completion of the program. This will be achieved in a collaborative effort with parents as primary deliverers of the educational program, certificated teachers and the community.*

*Olive Grove Charter School Vision and Purpose*

*We the Community and Staff of Olive Grove Charter School Believe:*

- *Every student can learn and be successful.*
- *Every student can benefit from participating in a balanced curriculum of academics, technological application, arts, and physical education.*
- *Education is a shared responsibility requiring the active collaboration of all stakeholders.*
- *A successful learning environment is dependent upon respect, integrity, and equity.*
- *A safe and clean environment is essential for effective learning.*
- *Continuous fiscal solvency is critical to the success of the school.*