



OLIVE GROVE CHARTER SCHOOLS, INC.

BOARD OF DIRECTORS

REGULAR MEETING AGENDA

Thursday, May 23, 2024, 4:00 pm (Pacific Time)

820 N. H St., Lompoc, CA 93436

5200 Clapboard Creek Dr., Jacksonville, FL 32226

Public access in person at the above locations or at any OGCS learning center or via telephone

Dial phone number: 484-469-5566, Enter PIN: 716 231 706#

AGENDA

1. CALL TO ORDER

2. ROLL CALL

Deb Willems, Board Chair _____
 Terry Dickinson _____
 Hank Gallina _____
 Jackie Heidt _____

3. APPROVAL OF AGENDA

The Board will take action to approve the agenda as presented/amended.

4. PUBLIC COMMENT

Public comment may be made on non-agenda or agenda items. The total time for this purpose shall not exceed thirty (30) minutes, with no more than fifteen (15) minutes allotted to comments on non-agenda items and no more than fifteen (15) minutes allotted to comments on agenda items. The Board is prohibited from taking action on any item that is not part of the published agenda.

Public comments may be made verbally (in person by submitting a speaker form before the start of the meeting; remotely by phone by indicating a wish to make public comment) OR they may be submitted in writing via email to publiccomment@olivegrovecharter.org before the start of the meeting. Written public comments must be received prior to the start of the meeting, and they should be limited to 500 words. Comments submitted by email will be read aloud by the secretary, a Board Member, or their designee in the order in which they were received. Any written comments that exceed the total limit will be included as part of the record but not read during the meeting.

5. PUBLIC HEARING

[Review and Discussion of Local Control Accountability Plans \(LCAPs\) for each Olive Grove school.](#)

Open Public Hearing at or around 4:10pm.

[DRAFT 2024-2025 Local Control Accountability Plan \(LCAP\) - OGCS Buellton](#)

[DRAFT 2024-2025 Local Control Accountability Plan \(LCAP\) - OGCS Lompoc](#)

[DRAFT 2024-2025 Local Control Accountability Plan \(LCAP\) - OGCS Orcutt/Santa Maria](#)

[DRAFT 2024-2025 Local Control Accountability Plan \(LCAP\) - OGCS Santa Barbara](#)

The LCAPs are available for public inspection electronically on the digital copy of this meeting agenda posted to the OGCS website (olivegrovecharter.org, Governance, Board Meetings) or physically in the OGCS, Inc. Office, 5075 S. Bradley Rd., Suite 119, Santa Maria, CA 93455 between the hours of 8:00am and 4:00pm.

6. APPROVAL OF CONSENT AGENDA

These agenda items compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

- A. Approval of Minutes - [Minutes of Regular Board Meeting, March 14, 2024](#)
- B. Approval of Check Register - [March](#) and [April](#)

7. REPORTS/ TRAININGS/ PRESENTATIONS

A. Reports

- i. Executive Director's Report
- ii. Board Members' Reports
- iii. [Financial Report](#) through April

B. Presentations

None

C. Trainings

None

8. ACTION ITEMS

A. Approval of revision to [Section 305 Expenditures](#) of OGCS, Inc. Fiscal Policies and Procedures

This revision will expand the options for determining the shared allocation of expenditures, and it specifies that the method will be determined for the entirety of the fiscal year at the time of its initial budget adoption. Also, "central office" replaces "District Office".

B. Approval of [Accelerate Quote 2024-25](#)

This purchase will secure our selected curriculum for Olive Grove students in grades TK-5 for the 2024-25 school year. Accelerate is the same curriculum we used for the last two school years. This quote includes the online curriculum (\$18,095), workbooks (\$8,360), and materials kits (\$21,175) for student use, as well as platform support and on-demand training for staff (\$625). Total: \$48,255

C. Approval of [FlexPoint Quote 2024-25](#)

This purchase will secure our selected curriculum provider for Olive Grove students in grades 6-12 for the 2024-25 school year. FlexPoint is the same curriculum we used for 2023-24. This quote includes the primary online curriculum on page 1 (\$82,003.75) and the ability to create our own courses in the Buzz platform for English Language Development (ELD) and a new orientation course on page 4 (\$1,125). Total: \$83,128.75

D. Approval of [IXL Quote 2024-25](#)

This purchase will secure our intervention platform for the 2024-25 school year. This is the same platform we have used for this purpose for a number of years. Total: \$9,600

E. Approval of [Renaissance Quote 2024-25](#)

This purchase will secure our internal benchmark assessment platform for the 2024-25 school year. This is the same platform we have used for this purpose for a number of years. Total: \$13,165.37

F. Approval of [4th Amendment to lease for Buellton facility](#)

The term of the current lease expires on July 31, 2024. This amendment extends the lease for Buellton learning center facility until June 30, 2026, to match the term of the charter. Additionally, this amendment surrenders suite 103B, which is approximately 938 square feet of space that is detached from the other suites. The base rent effective August 1, 2024 will be \$3,861/month. This represents a cost savings of \$1,500 per month. If we maintained suite 103B, the base rent would have been \$5,361/month effective August 1.

G. Approval of increase to \$12,500 for the maximum annual employer contribution to employee health benefits, effective for fiscal year 2024-25

We are projecting another 10% rise in costs for benefits, which will result in additional employees needing to pay out of pocket for basic medical plans. This action will increase the employer's contribution commensurate with increased costs for benefits plans. The aim is to cover the cost of an individual employee's basic health benefits (basic medical, dental, and vision). Costs for richer plans and/or for covering family members may require an employee's contribution. This increase is accounted for in our initial budget planning, and it could amount to a total of approximately \$60,000 additional cost for 2024-25 over the current benefits contribution amount, depending on employee benefits elections.

H. Approval to change Executive Director position title to Superintendent

This proposed change will allow for more common understanding in the broader educational sphere of the role and position, thereby introducing a higher degree of familiarity with what we do and who we are. The duties of the OGCS, Inc. Executive Director mirror those of a superintendent. OGCS, Inc. operates as a nonprofit public benefit corporation, and in many ways, it also operates very much like a small school district. "Executive Director" is the title most commonly held by leaders of nonprofit organizations, while those in the education field are accustomed to the title of "Superintendent" for the leader of a group of connected schools.

9. DISCUSSION/INFORMATIONAL ITEMS

A. Board Business

B. New Business/Future Agenda Items

- i. Local Indicators, LCAPs, and 2024-25 Budgets
- ii. [2023-24 Board Meeting Dates and Major Agenda Items](#)

10. CLOSED SESSION

- Conference with Labor Negotiator
Agency Designated Representative: Board Chair
Unrepresented Employee: Executive Director

11. REPORT ACTION FROM CLOSED SESSION

12. NEXT MEETING DATE

- June 13, 2024, 4:00pm

13. ADJOURNMENT

In compliance with the Americans with Disabilities Act (“ADA”) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the OGCS, Inc. Office.

Olive Grove Charter Schools, Inc. Mission Statement

The mission of Olive Grove Charter School is to prepare students with the skills necessary to self-advocate, communicate effectively, utilize technology responsibly, and pursue higher education or the workforce on their path to becoming successful adults. With the supportive leadership of their parents/guardians, credentialed teachers, and support team, our students utilize a rigorous, standards-based, online curriculum. Olive Grove is committed to an educational environment where TK-12 students excel at completing coursework and learning independently.

Olive Grove Charter Schools, Inc. Core Values

- **Partnership**
 - *Entire team working together to achieve the same goal*
 - *Parent involvement*
 - *Staff involvement and support*
 - *Accountability for all learning partners*
 - *Building trust*
- **Engagement**
 - *Individualized, personalized support*
 - *Learner-centered*
 - *Rigorous curriculum*
 - *Adaptability, flexibility*
 - *Learning centers (safe space, optional in-person support)*
- **Empowerment**
 - *Fostering self-reliance*
 - *Self-advocacy*
 - *Responsibility*
 - *Resilience*
 - *Independence*
- **Compassion**
 - *Understanding and responding to individual students’ situations*
 - *Modeling and instilling equity and respect*
 - *Prioritizing integrity*
 - *Cultivating kindness*
 - *Inclusive and accommodating*