



OLIVE GROVE CHARTER SCHOOLS, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Thursday, March 6, 2025, 4:00 pm (Pacific Time)

MINUTES

1. **CALL TO ORDER** Jackie Heidt called the meeting of the Olive Grove Charter Schools, Inc. Board of Directors to order at 4:02pm.
2. **ROLL CALL**

Deb Willems, Board Chair	absent
Terry Dickinson	absent
Hank Gallina	present
Jackie Heidt	present
Ivette Martinez	present
3. **APPROVAL OF AGENDA**

MOTION: Jackie Heidt moved to approve the agenda as presented.

SECONDED: Hank Gallina

DISCUSSION: None

APPROVED by a vote of 3-0

Hank Gallina (Y) Jackie Heidt (Y) Ivette Martinez (Y)
4. **PUBLIC COMMENT**

None
5. **APPROVAL OF CONSENT AGENDA**

MOTION: Jackie Heidt moved to approve the consent agenda as presented, which included the minutes from the Board meeting on February 13, 2025 and the check register for the month of January.

SECONDED: Hank Gallina

DISCUSSION: None

APPROVED by a vote of 3-0

Hank Gallina (Y) Jackie Heidt (Y) Ivette Martinez (Y)
6. **REPORTS/ TRAININGS/ PRESENTATIONS**
 - A. **Reports**
 - i. **Superintendent's Report**

Meg Rydman reported that ELPAC testing is underway. SURvey season has begun - the California Healthy Kids Survey will be administered starting next week. Staff have expressed interest in participating in a couple of upcoming community events on the weekends, so we look forward to getting out into the community and representing Olive Grove.

As of 3/6/25, there are 451 students enrolled.

- 40 are elementary (TK-5),
- 83 are middle school (6-8) and
- 328 are high school (9-12).
- There are currently 76 sped and 36 EL students across the schools.

Enrollment is closed for this school year, and preparations are underway for the March 26 lottery for 25-26 enrollment.

Ivette Martinez asked if the guitar workshops would continue, and Meg said the Children's Creative Project is looking for instructors in order to be able to continue those workshops.

Ivette also asked for clarification on how the enrollment lottery worked. Meg explained the process.

ii. Board Members' Reports

Hank Gallina expressed gratitude for being included in the professional development activity the week prior. He complimented the presenter, Ricky Robertson, and the OGCS staff for their engagement and thoughtful participation.

iii. Financial Report - *through January*

Dennis Nguyen presented financial information through January. This report is compared to first interims. Deficits are expected at this time of year, and we should see that flip in the coming months to a surplus position. Enrollment is trending higher than anticipated, and the schools are in a good financial position.

B. Presentations

i. Orcutt/Santa Maria Learning Center Update

Eva Munoz, Learning Center Director for Orcutt/Santa Maria, presented about some of the goings on at the learning center, including highlighting staff members, science labs, art and music workshops, and communication methods.

ii. Data Study

Meg Rydman introduced this new feature on the Board agenda. She presented information on a project undertaken by the learning center directors to dig into data for the students at their learning centers in an effort to devise actionable plans and strategies to enhance the things that are working well and to address the challenge areas. Thus far, math is identified as a major challenge area across the schools. Math will likely be the sole focus for Buellton and Santa Barbara. Lompoc also identified chronic absenteeism and graduation rate. Orcutt/SM also identified its college/career indicator. The LC directors will review their LCAPs to identify actions that can be enhanced or that need to be revised. They will then produce action plans to go alongside the LCAPs to incorporate strategies and resources needed to increase student success.

Hank suggested utilizing the Appreciative Inquiry process to look at what is going right and how we can expand on that.

C. Trainings

None

7. ACTION ITEMS

A. Approval of FY24/25 Revised Operating Budgets

- i. Revised Budget - Olive Grove Charter-Buellton
- ii. Revised Budget - Olive Grove Charter-Lompoc
- iii. Revised Budget - Olive Grove Charter-Orcutt/Santa Maria
- iv. Revised Budget - Olive Grove Charter-Santa Barbara

MOTION: Jackie Heidt moved to approve the FY24/25 Revised Operating Budgets.

SECONDED: Ivette Martinez

DISCUSSION: Dennis Nguyen presented information about the revised operating budgets, including the fact that the OGCS operating budgets were reviewed and revised to align with current enrollment, revenue, and expenditure expectations and in order to prepare for submission of the second interim reports.

APPROVED by a vote of 3-0

Hank Gallina (Y) Jackie Heidt (Y) Ivette Martinez (Y)

B. Approval of FY24/25 Second Interim Reports

- i. Second Interim Report - Olive Grove Charter-Buellton
- ii. Second Interim Report - Olive Grove Charter-Lompoc
- iii. Second Interim Report - Olive Grove Charter-Orcutt/Santa Maria
- iv. Second Interim Report - Olive Grove Charter-Santa Barbara

MOTION: Jackie Heidt moved to approve the FY24/25 Second Interim Reports.

SECONDED: Ivette Martinez

DISCUSSION: Dennis Nguyen explained that the second interim reports capture the financials through January 31 and the revisions to the budgets approved in the prior agenda item.

APPROVED by a vote of 3-0

Hank Gallina (Y) Jackie Heidt (Y) Ivette Martinez (Y)

C. Approval of the selection of a firm to conduct audit and tax preparation services for the fiscal year ending June 30, 2025

MOTION: Jackie Heidt moved to approve the selection of CWDL as the firm to conduct audit and tax preparation services for the fiscal year ending June 30, 2025.

SECONDED: Ivette Martinez

DISCUSSION: Meg Rydman explained that the schools must select an auditor and annually submit the auditor's information to the county education office and authorizer by April 1. CWDL is the firm that has conducted the audits for this school year and last. The cost will be \$20,000; \$17,500 for audit services and \$2,500 for tax preparation services. This represents a \$250 increase over the cost for FY 2023-24.

APPROVED by a vote of 3-0

Hank Gallina (Y) Jackie Heidt (Y) Ivette Martinez (Y)

D. Approval of revised Olive Grove Charter Schools, Inc. Graduation Requirements

The State of California has imposed additional minimum graduation requirements for students graduating in future school years.

MOTION: Jackie Heidt moved to approve the revised Olive Grove Charter Schools, Inc. Graduation Requirements.

SECONDED: Ivette Martinez

DISCUSSION: Meg Rydman explained that California is implementing two additional graduation requirements, Ethnic Studies and Personal Finance, for future graduating classes. She reviewed the graduation requirements and the revisions made to accommodate these additional requirements.

APPROVED by a vote of 3-0

Hank Gallina (Y) Jackie Heidt (Y) Ivette Martinez (Y)

8. DISCUSSION/INFORMATIONAL ITEMS

A. Board Business

- i. Reminder - Form 700 -due by April 1

B. New Business/Future Agenda Items

None

9. NEXT MEETING DATE

- May 8, 2025

10. ADJOURNMENT

The meeting was adjourned at 5:05pm.

Minutes submitted by Meg Rydman, Superintendent (Terry Dickinson, OGCS, Inc. Board Secretary was absent.)

Meg Rydman