



OLIVE GROVE CHARTER SCHOOLS, INC.  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
Thursday, November 13, 2025, 4:00 pm (Pacific Time)

## MINUTES

1. **CALL TO ORDER** Terry Dickinson called the meeting of the Olive Grove Charter Schools, Inc. Board of Directors to order at 4:06pm.
  
2. **ROLL CALL**

Deb Willems, Board Chair	absent
Terry Dickinson	present
Hank Gallina	present
Jackie Heidt	absent
Ivette Martinez	present
  
3. **APPROVAL OF AGENDA**

**MOTION:** Terry Dickinson moved to approve the agenda as presented.  
**SECONDED:** Ivette Martinez  
**DISCUSSION:** None  
**APPROVED** by a vote of 3-0  
Terry Dickinson (Y) Hank Gallina (Y) Ivette Martinez (Y)
  
4. **PUBLIC COMMENT**

None
  
5. **APPROVAL OF CONSENT AGENDA**

**MOTION:**Terry Dickinson moved to approve the consent agenda as presented, which included the minutes from the regular Board meeting on September 11, 2025, the check registers for the months of July, August, and September.  
**SECONDED:** Hank Gallina  
**DISCUSSION:** None  
**APPROVED** by a vote of 3-0  
Terry Dickinson (Y) Hank Gallina (Y) Ivette Martinez (Y)
  
6. **REPORTS/ TRAININGS/ PRESENTATIONS**
  - A. **Reports**
    - i. **Superintendent's Report**

Meg Rydman reported that the California School Dashboards were released today. She will provide an overview to the Board at their next meeting.

Meg gave a charter renewal wrap up. Three charter renewals were approved, and one was denied. The appeal was submitted to the Charter Schools Division. It is anticipated to be heard at the February ACCS and March SBE meetings.

Pursuant to those renewals, there are two MOUs on this agenda as action items. Meg and the district are working on the 3rd MOU.

An article was published today in the Santa Maria Sun about Orcutt/Santa Maria's renewal. Meg will share a link with the board.

CAASPP interim assessments were administered at all learning centers last week. Scoring is underway, and plans are being developed to use the results to inform instruction/intervention ahead of the spring summative assessments.

This year's authorizer site visit is scheduled for December 16. It will be virtual, and board participation may be needed.

Enrollment as of 11/13/25: 477 students

- 53 elementary (TK-5)
- 68 middle school (6-8)
- 356 are high school (9-12)
- 83 special education students
- 35 EL and 1 tbd students

Final interest forms for fall enrollment have been accepted, final orientations are occurring, and the last day for a newly enrolling student to start for fall is Monday 11/17/25. So enrollment is effectively closed for first semester. After Thanksgiving break processing paperwork for second semester enrollments will begin.

Current interest for 2nd semester: 62 (53 6-12 & 9 elem)

- 5 buellton + 1 elementary
- 10 lompoc + 1 elementary
- 22 O/SM + 6 elementary
- 16 SB + 1 elementary

ii. Board Members' Reports  
None

iii. Financial Report *through September*

Brian Lara provided financial information through September 30, 2025. He reported actual expenses and revenue as of September 30 compared to the adopted budget. He reviewed the financial health of the organization, the cash balance over time, and the balance sheet showing assets and liabilities.

## B. Presentations

Orcutt/Santa Maria Learning Center Update -*Presented by Eva Huerta, Learning Center Director*

Eva Huerta introduced new team members and provided an update on the goings on at the Orcutt/Santa Maria learning center.

## C. Trainings

None - Annual Brown Act training was included in the recently completed ethics training module.

## 7. ACTION ITEMS

### A. Approval of FY25/26 Revised Operating Budgets

- 2025-26 Revised Budget - Olive Grove Charter-Buellton
- 2025-26 Revised Budget - Olive Grove Charter-Lompoc
- 2025-26 Revised Budget - Olive Grove Charter-Orcutt/Santa Maria
- 2025-26 Revised Budget - Olive Grove Charter-Santa Barbara

**MOTION:** Terry Dickinson moved to approve the fiscal year 2025-26 revised operating budgets.

**SECONDED:** Ivette Martinez

**DISCUSSION:** Brian Lara explained that the OGCS operating budgets were reviewed and revised to align with current enrollment, revenue, and expenditure expectations and in order to prepare for submission of the first interim reports. First interim reports will be presented to the Board at the December meeting.

**APPROVED** by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Ivette Martinez (Y)

**B. Ratification of the Memorandum of Understanding for the Oversight of Olive Grove Charter-Lompoc by the OGCS and Lompoc Unified School District**

**MOTION:** Terry Dickinson moved to ratify the Memorandum of Understanding for the Oversight of Olive Grove Charter-Lompoc by the OGCS and Lompoc Unified School District

**SECONDED:** Ivette Martinez

**DISCUSSION:** Meg Rydman explained that pursuant to Lompoc Unified School District's renewal of OGCS Lompoc's charter and the subsequent establishment of the District as the authorizing and overseeing entity of OGCS Lompoc, this Memorandum of Understanding establishes an operational agreement between the District and OGCS regarding the respective fiscal and administrative responsibilities, the legal relationship, and other matters of mutual interest between the parties.

**APPROVED** by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Ivette Martinez (Y)

**C. Ratification of the Operational Memorandum of Understanding between Santa Maria Joint Union High School District and Olive Grove Charter-Orcutt/Santa Maria**

**MOTION:** Terry Dickinson moved to ratify the Operational Memorandum of Understanding between Santa Maria Joint Union High School District and Olive Grove Charter-Orcutt/Santa Maria

**SECONDED:** Ivette Martinez

**DISCUSSION:** Meg Rydman explained that much like the above action item, this MOU is between Santa Maria Joint Union High School District's OGCS Orcutt/Santa Maria.

**APPROVED** by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Ivette Martinez (Y)

**D. Approval of Proposition 28 Expenditure Plans for each Olive Grove Charter School**

- i. 2025-26 Olive Grove Charter - Buellton Proposition 28 Expenditure Plan
- ii. 2025-26 Olive Grove Charter - Lompoc Proposition 28 Expenditure Plan
- iii. 2025-26 Olive Grove Charter - Orcutt/Santa Maria Proposition 28 Expenditure Plan
- iv. 2025-26 Olive Grove Charter - Santa Barbara Proposition 28 Expenditure Plan

**MOTION:** Terry Dickinson moved to approve the Proposition 28 Expenditure Plans for each Olive Grove Charter School

**SECONDED:** Hank Gallina

**DISCUSSION:** Meg Rydman explained that California Education Code 8820(e) requires that each school site create an annual expenditure plan as a condition of receiving Proposition 28 Arts and Music in Schools funding. These plans are not required to be submitted to the CDE nor are they required to be posted to the school's website. She reviewed the format and content of one plan as a sample and pointed out that, with the exception of Buellton, the planned expenditure amounts for the other three schools are set to spend the entirety of any remaining funds allocated in 2023-24. Buellton's plan could expend all Prop 28 funds allocated to it through 2025-26.

**APPROVED** by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Ivette Martinez (Y)

**E. Annual Board Organizational Items**

- i. Election of Chairperson of the Olive Grove Charter Schools, Inc. Board of Directors  
**TABLED** due to Board member absences
  
- ii. Election of Officers of the Olive Grove Charter Schools, Inc. Corporation  
**TABLED** due to Board member absences

**F. Approval of Resolution Delegating Authority to Personnel to Act on Board’s Behalf**

**TABLED** to be brought back so it can accurately reflect the election of officers

**G. Approval of Certification of Signatures**

**TABLED** to be brought back so it can accurately reflect the election of officers

**8. CLOSED SESSION**

The Board entered closed session at 4:56pm.

- Confidential Student Enrollment Matter – Consideration of Potential Involuntary Removal, Case No.: 050-1113

**RETURN TO OPEN SESSION**

The Board returned to open session at 5:06pm.

**ROLL CALL**

- Deb Willems, Board Chair - absent
- Terry Dickinson - present
- Hank Gallina - present
- Jackie Heidt - absent
- Ivette Martinez - present

**9. REPORT ACTION FROM CLOSED SESSION**

Terry Dickinson reported that the Board approved the involuntary removal in Confidential Student Enrollment Matter Case No. 050-1113. The vote was unanimous.

**10. DISCUSSION/INFORMATIONAL ITEMS**

**A. Williams Site Review - Olive Grove Charter-Lompoc**

- i. 2025-2026 Williams Final Report

Meg Rydman shared this report and information at this public governing board meeting as required under the *Williams Settlement Legislation*.

Background: California Education Code (EC) Section 1240 specifically requires the Santa Barbara County Education Office to visit county schools identified under certain circumstances and report the results of the visit. OGCS Lompoc was identified due to ATSI.

Meg explained that the purpose of the visit(s) as specified in California Education Code 1240 was to:

1. Ensure that students have access to “sufficient” instructional materials in core subject areas.
2. Assess compliance with facilities maintenance using the Facilities Inspection Tool (FIT).
3. Determine if the school has provided accurate data for the annual School Accountability Report Card (SARC) related to instructional materials and facilities maintenance.

She went on to explain that these reports summarize the results of the Williams site visit review conducted by the Santa Barbara County Education Office.

In summary, she said the report findings show: Sufficient Textbook and Instructional Materials were found; Overall School Rating good, no noted extreme deficiencies; and the 2023-24 SARC was accurate with regards to Instructional Materials & Facility Maintenance.

**B. Board Business**

None

**C. New Business/Future Agenda Items**

None

**11. NEXT MEETING DATE**

- December 11, 2025

**12. ADJOURNMENT**

The meeting was adjourned at 5:10pm.

Minutes submitted by Terry Dickinson, OGCS, Inc. Board Secretary

*Terry Dickinson*

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