



OLIVE GROVE CHARTER SCHOOLS, INC.  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
Thursday, December 11, 2025, 4:00 pm (Pacific Time)

## MINUTES

1. **CALL TO ORDER** Jackie Heidt called the meeting of the Olive Grove Charter Schools, Inc. Board of Directors to order at 4:04pm.
2. **ROLL CALL**

Deb Willems, Board Chair	absent
Terry Dickinson	present
Hank Gallina	present
Jackie Heidt	present
Ivette Martinez	absent
3. **APPROVAL OF AGENDA**

**MOTION:** Jackie Heidt moved to approve the agenda as presented.  
**SECONDED:** Terry Dickinson  
**DISCUSSION:** None  
**APPROVED** by a vote of 3-0  
Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)
4. **PUBLIC COMMENT**

None
5. **APPROVAL OF CONSENT AGENDA**

**MOTION:** Jackie Heidt moved to approve the consent agenda as presented, which included the minutes from the regular Board meeting on November 13, 2025, the check register for the month of October.  
**SECONDED:** Terry Dickinson  
**DISCUSSION:** None  
**APPROVED** by a vote of 3-0  
Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)
6. **REPORTS/ TRAININGS/ PRESENTATIONS**
  - A. **Reports**
    - i. **Superintendent's Report**

Meg Rydman reported that this year's authorizer site visit is scheduled for December 16. She asked if any Board members were available to participate. Terry Dickinson indicated she may be, so Meg will follow up with her.

There is one more week until winter break. Next Thursday is the last day of the semester for students and Friday is a workday for staff. Most staff return to work from winter break on January 6 or 8, and there will be an all staff meeting in Buellton on January 8. The first day of the second semester for students is January 12. Enrollment as of 12/11/25: 471 students

- 52 elementary (TK-5)
- 66 middle school (6-8)
- 353 high school (9-12)
- 82 special education students
- 37 EL students, 1 tbd

It is expected that a number of students will leave at the end of the semester. Approximately 24 midyear graduates are expected, and there are typically a number of withdrawals, including some students who are referred back to their district. All four schools have a healthy waitlist, so there should be little concern about replacing students who leave.

ii. Board Members' Reports

Hank Gallina inquired about attending the SBCEO's curriculum council as a guest.

iii. Financial Report *through October*

Dennis Nguyen provided financial information through October 31, 2025. He reported actual expenses and revenue as of October 31 compared to the revised budget (first interims). He reviewed the financial health of the organization, the cash balance over time, and the balance sheet showing assets and liabilities.

## B. Presentations

- i. Buellton and Santa Barbara Learning Centers Update -*Presented by Lisa O'Shea, Learning Center Director*  
Lisa O'Shea shared information about the LC team members and provided an update on the goings on at the learning centers and in the community with field trips. Hank Gallina commented that he would be interested in observing the use of AI at the school. He also suggested that Olive Grove look at the Cabrillo High School aquarium for a potential visit/field trip.
- ii. Overview of OGCS's 2025 California School Dashboards -*Presented by Meg Rydman, Superintendent*  
Meg Rydman presented a refresher on the Dashboard and an overview of the contents of the Dashboards for each of the four schools.

## C. Trainings

None

## 7. ACTION ITEMS

### A. Acceptance of 2024-2025 Audit Report for Olive Grove Charter Schools, Inc.

**MOTION:** Jackie Heidt moved to accept the 2024-2025 Audit Report for Olive Grove Charter Schools, Inc.

**SECONDED:** Terry Dickinson

**DISCUSSION:** Alicia Hernandez from CWDL presented information about the audit process and an overview of the contents of the report. There were no findings.

**APPROVED** by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

### B. Approval of FY25/26 First Interim Reports

- i. 2025-26 First Interim Report - Olive Grove Charter-Buellton
- ii. 2025-26 First Interim Report - Olive Grove Charter-Lompoc

iii. 2025-26 First Interim Report - Olive Grove Charter-Orcutt/Santa Maria

iv. 2025-26 First Interim Report - Olive Grove Charter-Santa Barbara

**MOTION:** Jackie Heidt moved to approve the FY25/26 First Interim Reports.

**SECONDED:** Terry Dickinson

**DISCUSSION:** Dennis Nguyen explained that this item includes the first interim report submission documents, which include changes to the approved preliminary budget through October 31 of current fiscal year. The Board has previously seen all of the information and data included in the submission documents. The OGCS operating budgets were reviewed and revised to align with current enrollment, revenue, and expenditure expectations and in order to prepare for submission of the first interim reports. The revised operating budgets were approved at the November Board meeting.

**APPROVED** by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

**C. Approval of Memorandum of Understanding between OGCS and Santa Barbara County Education Office Children's Creative Project January-May 2026**

**MOTION:** Jackie Heidt moved to approve the Memorandum of Understanding between OGCS and Santa Barbara County Education Office Children's Creative Project January-May 2026.

**SECONDED:** Terry Dickinson

**DISCUSSION:** Meg Rydman explained that approval of this MOU will allow for the continued collaboration of OGCS and the Children's Creative Project to provide visual and performing arts workshops to the four schools for the second semester of this school year. This initiative is funded by Prop 28 funds and is accounted for in the budget. The estimated fiscal impact is \$26,406 plus cost of supplies; the actual cost will depend on costs actually billed by the visiting artists.

**APPROVED** by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

**D. Approval of CSMC Consulting Contract for Charter Renewal Support**

**MOTION:** Jackie Heidt moved to approve the CSMC Consulting Contract for Charter Renewal Support.

**SECONDED:** Terry Dickinson

**DISCUSSION:** Meg Rydman explained that approval of this contract will allow for OGCS to pay for consulting services provided in support of charter renewal. The fiscal impact is \$15,000.

**APPROVED** by a vote of 3-0

Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y)

**E. Annual Board Organizational Items**

i. Election of Chairperson of the Olive Grove Charter Schools, Inc. Board of Directors

**TABLED** due to Board member absences

ii. Election of Officers of the Olive Grove Charter Schools, Inc. Corporation

**TABLED** due to Board member absences

**F. Approval of Resolution Delegating Authority to Personnel to Act on Board's Behalf**

**TABLED** to be brought back so it can accurately reflect the election of officers

**G. Approval of Certification of Signatures**

**TABLED** to be brought back so it can accurately reflect the election of officers

**8. DISCUSSION/INFORMATIONAL ITEMS**

**A. Board Business**

None

**B. New Business/Future Agenda Items**

None

**9. NEXT MEETING DATE**

- January 15, 2026

**10. ADJOURNMENT**

The meeting was adjourned at 5:15pm.

Minutes submitted by Terry Dickinson, OGCS, Inc. Board Secretary

*Terry Dickinson*

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