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## **Olive Grove Charter Schools, Inc. Student Smartphone Use Policy**

### **Student Smartphone Use During Instructional Time**

OGCS implements this policy restricting student smartphone use during instructional time to support a safe and focused learning environment. Each learning center follows the adopted smartphone-use policy and communicates expectations to students, staff, and families.

#### **1. Instructional Time Restrictions**

Students are expected to keep smartphones and personal communication devices off and out of sight during instructional time, unless an approved exception applies.

- *Learning center staff will provide specific guidance to students on where phones should be stored/located while onsite.*

#### **2. Exceptions**

Student smartphone use may be permitted during instructional time under the following exceptions:

- **Emergencies:** When necessary for student or learning center safety, including threats or emergency response.
- **Disability-related needs:** When use is required to support a student with a disability as documented in an IEP, 504 Plan, or other applicable plan.
- **Medical needs:** When use is required for a documented medical condition or health-related need.
- **Staff Permission:** When a teacher or administrator of the Charter School grants permission to the student to possess or use the smartphone, subject to any reasonable limitation they may impose.

#### **3. Communication and Enforcement**

Charter School staff enforce smartphone expectations consistently and provide reminders to students. The school communicates the smartphone-use rules and exceptions to families annually and as needed.

#### **4. Review and Updates**

The OGCS, Inc. governing board will review and update this policy at least once every five years, and school-site procedures will be updated as needed to remain consistent with the adopted policy.