OLIVE GROVE CHARTER SCHOOLS, INC.
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
Thursday, June 18, 2026, 3:00 pm (Pacific Time)

MINUTES

1. **CALL TO ORDER** Jackie Heidt called the meeting of the Olive Grove Charter Schools, Inc. Board of Directors to order at 3:03pm.

2. **ROLL CALL**

Deb Willems, Board Chair	present *arrived at 3:10pm*
Terry Dickinson	present
Hank Gallina	present
Jackie Heidt	present
Ivette Martinez	present
Doris McPhee	present

3. **APPROVAL OF AGENDA**
MOTION: Jackie Heidt moved to approve the agenda as presented.
SECONDED: Terry Dickinson
DISCUSSION: None
APPROVED by a vote of 5-0
Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y) Ivette Martinez (Y) Doris McPhee (Y)

4. **PUBLIC COMMENT**
None

5. **APPROVAL OF CONSENT AGENDA**
MOTION: Jackie Heidt moved to approve the consent agenda as presented, which included the minutes from the regular Board meeting on June 11, 2026.
SECONDED: Terry Dickinson
DISCUSSION: None
APPROVED by a vote of 5-0
Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y) Ivette Martinez (Y) Doris McPhee (Y)

6. **REPORTS/ TRAININGS/ PRESENTATIONS**
A. Reports
   i. Superintendent's Report - None
   ii. Board Members' Reports - None
   iii. Financial Report - None

B. Presentations - None

C. **Trainings** - None

7. **ACTION ITEMS**

A. **Board Approval/Ratification of Compensation Comparability Study for Superintendent Position**
MOTION: Jackie Heidt moved to approve/ratify the Compensation Comparability Study for the Superintendent Position.
SECONDED: Terry Dickinson
DISCUSSION: Meg Rydman explained the purpose of the compensation comparability study, and the Board reviewed its contents.
APPROVED by a vote of 5-0
Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y) Ivette Martinez (Y) Doris McPhee (Y)

B. **Board Chair: Required Oral Report Regarding Board Approval of Superintendent Contract**
Jackie Heidt reported out the fiscal components of the superintendent's contract in item 7C, including base salary, benefits, and STRS.

Deb Willems arrived at 3:10pm.

C. **Board Ratification/Approval of Superintendent Contract**
MOTION: Deb Willems moved to approve/ratify the superintendent’s contract.
SECONDED: Jackie Heidt
DISCUSSION: Ivette Martinez asked a question about the length of the contract. Deb Willems confirmed that the contract is for 3 years.
APPROVED by a vote of 6-0
Deb Willems (Y) Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y) Ivette Martinez (Y) Doris McPhee (Y)

D. **Olive Grove Charter Schools, Inc. Board Organizational Items**

i. Election of Ivette Martinez as Chairperson of the Olive Grove Charter Schools, Inc. Board of Directors
MOTION: Deb Willems moved to elect Ivette Martinez as chairperson of the OGCS, Inc. Board.
SECONDED: Jackie Heidt
DISCUSSION: None
APPROVED by a vote of 6-0
Deb Willems (Y) Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y) Ivette Martinez (Y) Doris McPhee (Y)

ii. Election of Officers of the Olive Grove Charter Schools, Inc. Corporation
MOTION: Deb Willems moved to elect the proposed slate of officers for the corporation, including: vice president - Deb Willems; secretary - Doris McPhee; and treasurer - Hank Gallina. It was noted that the president of the corporation remains Meg Rydman, Superintendent, per the OGCS, Inc. Bylaws.
SECONDED: Jackie Heidt
DISCUSSION: None
APPROVED by a vote of 6-0
Deb Willems (Y) Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y) Ivette Martinez (Y) Doris McPhee (Y)

E. **Approval of Olive Grove Charter Schools, Inc. Resolution Delegating Authority to Personnel to Act on Board’s Behalf**

MOTION: Deb Willems moved to approve the OGCS, Inc. Resolution Delegating Authority to Personnel to Act on Board's Behalf.
SECONDED: Jackie Heidt
DISCUSSION: Meg Rydman noted that the resolution authorizes the newly elected chair, Ivette Martinez, to act on behalf of the Board. She also mentioned that a corresponding "Certification of Signatures" form will be sent to the Board members for electronic signatures, and the completed form will be submitted along with the resolution to the SBCEO School Business Advisory Services office to update OGCS, Inc.'s authorized signatures.
APPROVED by a vote of 6-0
Deb Willems (Y) Terry Dickinson (Y) Hank Gallina (Y) Jackie Heidt (Y) Ivette Martinez (Y) Doris McPhee (Y)

8. DISCUSSION/INFORMATIONAL ITEMS

A. Board Business - None

B. New Business/Future Agenda Items - None

9. NEXT MEETING DATES

- August 13, 2026

10. ADJOURNMENT

The meeting was adjourned at 3:18pm.

Minutes submitted by Ivette Martinez, outgoing OGCS, Inc. Board Secretary

Ivette Martinez
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