



OLIVE GROVE CHARTER SCHOOLS, INC.  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
Thursday, August 13, 2026, 4:00 pm (Pacific Time)

## MINUTES

1. **CALL TO ORDER** Ivette Martinez called the meeting of the Olive Grove Charter Schools, Inc. Board of Directors to order at 4:00pm.
2. **ROLL CALL**  
Ivette Martinez, Board Chair present  
Hank Gallina present  
Doris McPhee present  
Deb Willems absent
3. **APPROVAL OF AGENDA**  
**MOTION:** Ivette Martinez moved to approve the agenda as presented.  
**SECONDED:** Doris McPhee  
**DISCUSSION:** None  
**APPROVED** by a vote of 3-0  
Ivette Martinez (Y) Hank Gallina (Y) Doris McPhee (Y)
4. **PUBLIC COMMENT**  
None
5. **APPROVAL OF CONSENT AGENDA**  
**MOTION:** Ivette Martinez moved to approve the consent agenda as presented, which included the minutes from the regular Board meeting on June 18, 2026, the May check register, the revised *OGCS, Inc. Youth Suicide Prevention Policy*, and the revised *OGCS, Inc. Mathematics Placement Policy*.  
**SECONDED:** Doris McPhee  
**DISCUSSION:** None  
**APPROVED** by a vote of 3-0  
Ivette Martinez (Y) Hank Gallina (Y) Doris McPhee (Y)
6. **REPORTS/ TRAININGS/ PRESENTATIONS**
  - A. **Reports**
    - i. **Superintendent's Report**  
Meg Rydman reported that the new school year is underway with some expected hiccups in implementing the new student information system.  
Enrollment as of August 13 is as follows:  
Total: 385, which is lower than anticipated, but it's likely to see an uptick as other districts are starting school.

Buellton: 31  
Lompoc: 130  
Orcutt/Santa Maria: 144  
Santa Barbara: 80  
English Learners: 40, 1 tbd  
Special Education: 75

ii. Board Members' Reports - None

iii. Financial Report *through May*

Nick Bui provided financial information through May 31, 2026. He reported actual expenses and revenue as of May 31 compared against the second interim budget. He reviewed the financial health of the organization, the cash balance over time, and the balance sheet showing assets and liabilities.

**B. Presentations** - None

**C. Trainings** - None

## **7. ACTION ITEMS**

### **A. Recognize continuing OGCS, Inc. Board member Hank Gallina**

**MOTION:** Ivette Martinez moved to recognize Hank Gallina as a continuing Board member through July 2029.

**SECONDED:** Doris McPhee

**DISCUSSION:** None

**APPROVED** by a vote of 3-0

Ivette Martinez (Y) Hank Gallina (Y) Doris McPhee (Y)

### **B. Approval of a FY25-26 \$3,000 stipend for each employee who completed at minimum one month of work in the 2025-26 school year**

**MOTION:** Ivette Martinez moved to approve a FY25-26 \$3,000 stipend for each employee who completed at minimum one month of work in the 2025-26 school year.

**SECONDED:** Doris McPhee

**DISCUSSION:** Discussion was held regarding including superintendent Meg Rydman as a recipient of the stipend. Doris asked questions about if previous stipends have been awarded (they have) and how they are used (they are paid out as a special payroll run, so they are used at each employee's discretion).

**AMENDED MOTION:** Ivette Martinez amended the motion to approve the stipend including superintendent Meg Rydman as a recipient of the stipend.

**SECONDED:** Doris McPhee

**APPROVED** by a vote of 3-0

Ivette Martinez (Y) Hank Gallina (Y) Doris McPhee (Y)

### **C. Ratification of the Memorandum of Understanding Between Santa Barbara County Board of Education and Olive Grove Charter Schools, Inc. for the Operation of Olive Grove Charter - Santa Barbara**

**MOTION:** Ivette Martinez moved to ratify the Memorandum of Understanding Between Santa Barbara County Board of Education and Olive Grove Charter Schools, Inc. for the Operation of Olive Grove Charter - Santa Barbara.

**SECONDED:** Doris McPhee

**DISCUSSION:** Meg Rydman explained that pursuant to the State Board of Education's approval of the renewal of OGCS Santa Barbara's charter and the delegation of authorization to the Santa Barbara County Board of Education, this Memorandum of Understanding establishes an operational agreement between the County Board and OGCS, Inc. regarding the respective fiscal and administrative responsibilities, the legal relationship, and other matters of mutual interest between the parties. She further explained that this action will be the third MOU established, so there will be MOUs in place with three of the four new authorizers. She clarified that MOUs are not a legal requirement but are very common between charter schools and their authorizers.

**APPROVED** by a vote of 3-0

Ivette Martinez (Y) Hank Gallina (Y) Doris McPhee (Y)

**D. Approval of Memorandum of Understanding between OGCS, Inc. and Santa Barbara County Education Office Children's Creative Project for 2026-27**

**MOTION:** Ivette Martinez moved to approve the Memorandum of Understanding between OGCS, Inc. and Santa Barbara County Education Office Children's Creative Project for 2026-27.

**SECONDED:** Doris McPhee

**DISCUSSION:** Meg Rydman explained that approval of this MOU will allow for the continued collaboration of OGCS and the Children's Creative Project to provide visual and performing arts workshops to the four schools for the 2026-27 school year. This initiative is funded by Prop 28 funds and is accounted for in the adopted budget. Doris asked how many students participate in this arts programming, and Meg indicated that those numbers are on the reports before the Board in the next action item.

**APPROVED** by a vote of 3-0

Ivette Martinez (Y) Hank Gallina (Y) Doris McPhee (Y)

**E. Approval of Proposition 28 Arts and Music in Schools Funding 2025-26 Annual Reports for each Olive Grove Charter School**

- i. Olive Grove Charter-Buellton FY25-26 Prop 28 Annual Report
- ii. Olive Grove Charter-Lompoc FY25-26 Prop 28 Annual Report
- iii. Olive Grove Charter-Orcutt/Santa Maria FY25-26 Prop 28 Annual Report
- iv. Olive Grove Charter-Santa Barbara FY25-26 Prop 28 Annual Report

**MOTION:** Ivette Martinez moved to approve the Memorandum of Understanding between OGCS, Inc. and Santa Barbara County Education Office Children's Creative Project for 2026-27.

**SECONDED:** Doris McPhee

**DISCUSSION:** Meg Rydman explained that the Proposition 28: The Arts and Music in Schools (AMS) Funding Guarantee and Accountability Act, requires each LEA to submit an annual Board-approved report to a CDE portal and also to post on the LEA's website. The report details: the types of arts education programs funded by the program; the number of full-time equivalent (FTE) teachers, classified personnel, and teaching aides; the number of students served; and the number of school sites providing arts education programs with the Prop 28 funds. Meg clarified that no funds are used towards personnel, as the funds are used to support the partnership with the Children's Creative Project, who supplies the visiting artists.

**APPROVED** by a vote of 3-0

Ivette Martinez (Y) Hank Gallina (Y) Doris McPhee (Y)

**8. CLOSED SESSION**

The Board entered closed session at 4:28pm.

- Confidential Student Enrollment Matter – Consideration of Admission of a Pupil Previously Expelled from Another School District or Charter School  
Case No.: 030-0813

#### **RETURN TO OPEN SESSION**

The Board returned to open session at 4:50pm.

#### **ROLL CALL**

|                 |         |
|-----------------|---------|
| Ivette Martinez | present |
| Hank Gallina    | present |
| Doris McPhee    | present |
| Deb Willems     | absent  |

#### **9. REPORT ACTION FROM CLOSED SESSION**

Ivette Martinez reported: Regarding “Confidential Student Enrollment Matter – Consideration of Admission of a Pupil Previously Expelled from Another School District or Charter School Case No.: 030-0813”, the Board approved the Superintendent’s recommendation to enroll the previously expelled student. The vote was unanimous.

#### **10. DISCUSSION/INFORMATIONAL ITEMS**

##### **A. Board Business**

- i. Discussion of Board meeting start times and primary in-person Board meeting locations for the 2026-27 school year  
The Board discussed and decided to keep the start time and primary in-person meeting locations the same as in previous years.
- ii. 2026-27 Board training requirements  
Meg Rydman outlined the training requirements for Board members, including Brown Act, Ethics, and Mandated Reporter trainings, and she discussed planned timing for these trainings.

##### **B. New Business/Future Agenda Items - None**

#### **11. NEXT MEETING DATE**

- September 10, 2026

#### **12. ADJOURNMENT**

The meeting was adjourned at 4:58pm.

Minutes submitted by Doris McPhee, OGCS, Inc. Board Secretary

*Doris McPhee*

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